

Estate Management Board Agenda
Monday 13 October, 11:00 to 12:00pm
Location: Virtual

Item	Description	Paper /verbal	Who
	Standing Agenda Items		
Standing item	Introductions and apologies	Verbal	GC
Standing item	Terms of Reference	Paper	CL
Standing item	Previous Minutes - 12 June 2025	Paper	GC
Standing item	Action Log & Forward Plan	Paper	GC
1	Ground Rent / Future Maintenance	Verbal	GC
2	Capturing Public Realm Lessons Learned	Verbal	TAM
3	West Reservoir Project	Verbal	IH
4	Highways & Seven Sisters Road Update	Verbal	TL
5	MoL 2 Land Transfer Update	Verbal	GC / TAM / IH
6	12 Month Workplan	Verbal	GC
7	AOB	Verbal	All

EMB

Date raised	No.	Issue / Context	Action	By Who	By When	Update	Open / Closed
13/02/24	5	Lessons learnt following walkabout to be reviewed to establish what has worked well and what hasn't, which will inform future proposals.	BH to arrange an urgent walkabout of the open space / public realm on completed phases with existing resident representatives and IH, incl. Spring Park Bridge .	BH (TA) / LBH	Next Estate Management Board (EMB) meeting	To be held before phase 5 to pick up on any lessons learnt and feed into phase 5 design. Agenda item on 13/10/2025	Open
13/02/24	6	Requirement for an agreed strategy & budget for the future maintenance of Landscaping & Public Realm (open spaces)	BH to provide clear costs for maintaining the existing and planned public realm, following which, further discussions / decisions can be made	LBH	Autumn 2025	B.Homes shared information in July2024 and met with Suzanne Johnson on 15/10/24. Briefing note also prepared by Head of Regeneration (Woodberry Down) in March 2025 summarising options and highlighting challenges associated with them. Requires a decision. Agenda item on 13/10/2025	Open
19/06/24	10	MUGA / Artificial Football Pitch to be relocated from Phase 5	Relocation pending planning approval. Meeting to be arranged by BH for partners to discuss future Manangement and Maintenance arrangements (once the ground rent issues has been resolved)	BH	New EMB Meeting	Planning permission has been obtained. Timings depend upon the removal of the Lilliput Centre. Future management and maintenance will be discused as part of the ground rent issued. This can be discussed in the wider management meeting regarding public open space. Agenda item on 13/10/25	Open
19/06/24	11	KSS3 transfer from Berkeley Homes to LBH to take place	Legal documents with LBH Legal for signing once identified defects have been remedied by BH	BH	TBA	Offered as ready for adoption by BH following claimed completion of snagging items - but not accepted by LBH. This is the 3rd such occasion this has happened - requires resolution. GC Proposed scheduling another meeting. In progress.	Open
10/10/24	13	Cultural Strategy / GF Strategy / Library Feasibility to combine / align into one document	LBH Cultural Officer to establish ToRs for a WD culture group to help realisation of the cultural strategy. Also to inform the ground floor strategy for meanwhile cultural projects and library feasibility	LBH	Ongoing	Cultural programme in delivery co-ordinated by Mat Jenner. Non Housing Assets Strategy development in progress - expected to be in place in early 2026.	Open
12/06/2025	14	Terms of Reference Review	To review the ToR and wider governance changes in 6 months	LBH (CL)	End Dec		Open

[illegible]